

## **Tau Sigma Delta (TΣΔ)**

Meeting Minutes: Board Meeting, 2016  
December 8, 2016, 1:00 p.m. (EST)

### *In attendance:*

Thomas Fowler, TΣΔ President  
Hofu Wu, TΣΔ Vice-President  
Michelle Rinehart, TΣΔ Secretary  
Maria Jeffery, Administrative Support

### *Absent:*

Kelly Carlson-Reddig, TΣΔ Treasurer  
Roger Schluntz, TΣΔ Past President  
John White, TΣΔ Former President and Advisor  
Stephen Schreiber, TΣΔ Northeast Regional Representative  
Ikhlas Sabouni, TΣΔ South Regional Representative

1. **Approval of November Minutes** (Tom)
  - a. Approved unanimously (Hofu; second: Michelle)
2. **Treasurer's Report** (Kelly)
  - a. Tabled until January meeting
3. **Membership Update** (Maria)
  - a. Low requests in the fall (compared to previous year)
    - i. About half as many as last year
  - b. Some chapters are very behind in requests
    - i. Will send out a note to all advisors at the start of the new year
4. **Monthly Bills Update** (Maria)
  - a. Engraving and a few other items
  - b. Reimburse Marilyns for overpayment
  - c. Kelly still to check with the bank on a credit card
5. **Gold Medal Recipient** (Tom)
  - a. Maurice Cox selected and will receive the medal at the 2017 ACSA Annual Meeting in Detroit
6. **Revisions to the Procedures Manual** (Tom)
  - a. Gold Medal Procedures
  - b. Silver/Bronze Medal Procedures
    - i. Local Chapters
      1. The local chapters should have freedom in their selection process
    - ii. Grand Chapter
7. **By-Laws Revisions** (Tom)
  - a. Maria will continue to work on this; Michelle will assist in preparing an outline of changes
  - b. The proposed amendments will be brought to the floor of the annual meeting in March
    - i. Will send an informational email letting people know that changes will be coming
8. **New Business** (All)
  - a. Will meet with ACSA in Detroit to talk about Gold Medal selections in the future
9. **Future Meetings**
  - a. Thursday, January 12 at 1:00 pm Eastern time
  - b. Future Meetings
    - i. Thursday, February 9 at 1:00 pm Eastern time
    - ii. Thursday, March 9 at 1:00 pm Eastern time

**Meeting Adjourned at 1:43 pm**