

Tau Sigma Delta (ΤΣΔ)

Meeting Minutes: Board Meeting, 2015
July 8, 2015, 12:00p.m. (EST)

In attendance:

Kelly Carlson-Reddig, ΤΣΔ Treasurer
Thomas Fowler, ΤΣΔ President
Michelle Rinehart, ΤΣΔ Secretary
Roger Schluntz, ΤΣΔ Past President
Maria Jeffery, Administrative Support

Absent:

~~Stephen Schreiber, ΤΣΔ Past President [Off the Board]~~
Hofu Wu, Vice-President
John White, ΤΣΔ Former President and Advisor

1. **Approval of Minutes** (Michelle)
 - a. Maria to resend the June minutes (tabled until August meeting)
2. **Treasurer's Report** (Kelly)
 - a. Motion to accept July Treasurers (Kelly; second: Roger)
 - b. Current Balance (as of July 8, 2015) -- \$83,729
 - i. Website expenses: \$1,235.50
 - c. Investments are fluctuating, but do not recommend any changes now
3. **Administrator's Report** (Maria)
 - a. Spring semester is closed out
 - i. Another deposit of approximately \$3,000 is being submitted
 - b. Modified the certificate order form and will send out to all chapters
 - i. We can make this document more accessible for the chapters
 - c. Spreadsheet for payments – good to have all this information on one screen
4. **Website** (Tom)
 - a. See the link for the progress on the website (<http://192.185.174.139/~tsd/about/>)
 - b. Need to track Don's payments to see where we are in terms of expenses for the website
 - c. New emails that we should begin to use to increase visibility of the organization
5. **Regional Representatives** (Roger)
 - a. Should we renew the existing reps?
 - i. Release **Ward Wells (West Central) and Marilys Nepomechie (Gulf)**
 - ii. Tom to discuss the role with Jennifer Ahmudsen (East Central)
 - iii. Stephen Schreiber is the new Northeast Regional Representative
 - iv. Vacancies will exist in Gulf, West Central, and West
 1. Do not need to fill them all
6. **By-Laws Revision** (Tom)
 - a. In process
 - b. Recommend that Regional Representatives fall under Policies and Procedures
7. **New Business** (All)
 - a. Motion: Deny High Point University's interior design program an institutional charter based on restrictions in the By-Laws (Roger; Second: Kelly)
 - i. Tom will follow up
 - b. Archives at Texas Tech
 - i. Clause in the contract that allows them to do with the collection as they see fit
 - ii. Need to establish a procedure for sending items to the archives
 - c. Press release on new officers
 - i. Will send a list of the institutions and outlets to Maria
8. **Future Meetings**
 - a. Thursday, August 13, 2015 at 12:00 pm Eastern

Meeting Adjourned at 12:52 pm