

## **Tau Sigma Delta (TSD)**

Meeting Minutes: Board Meeting, 2017

March 10, 1:00 p.m. (EST)

### In attendance:

Thomas Fowler, TSD President  
Hofu Wu, TSD Vice-President  
Maria Jeffery, Administrative Support  
Roger Schluntz – TSD Past President  
John White, TSD Former President and Advisor  
Ikhlas Sabouni, TSD South Regional Representative

### Absent:

Michelle Rinehart, TSD Secretary  
Stephen Schreiber, TSD Northeast Regional Representative  
Kelly Carlson-Reddig, TSD Treasurer

1. **Approval of November Minutes** (Tom moved to approve)
  - a. Approved unanimously (Roger; second:
2. **Membership Update** (Maria)
  - a. Total Certificates requested so far is 306. Last Spring 2016 Total requested was 727
  - b. Some chapters are very behind in requests
3. **Debit Card – Bank Account Update**
  - a. Maria will check with local Morgan Stanley office about obtaining signature paperwork and status of Debit/Credit card.
  - b. Need to add Hofu Wu, Ikhlas Sabouni and Maria Jeffery to Morgan Stanley Account as backup agents
  - c. Ask MS if TSD was in group of receiving WRONG tax information
4. **Board Meeting at ACSA – Thursday, March 23, 2017 4:30pm – 6:00pm**
  - a. Jefferson Room - some ACSA officials will join BOD to discuss future preparations
  - b. Items to discuss: Transition Secretarial Duties – Michelle - Carey
  - c. Transitional Treasurer Duties: Kelly – Ikhlas – Maria
  - d. Transitional Presidential Duties: Tom – Hofu Presidential duties very top heavy, may Need help
5. **TSD Breakfast – Friday, March 24, 2017 8:30 – 10:00 (currently)** will request time be moved to 8:00am
  - a. Roger suggested Robert Stern, Topaz Medallion winner be invited to breakfast.
  - b. Maurice Cox should also be invited.
  - c. RS recommended requests asking for nominations from the floor for open positions.
  - d. 7:00pm TSD BOD invited to Topaz Medallion Reception

### **Revisions to the Procedures Manual** (Tom)

- a. Gold Medal Procedures
  - b. Silver/Bronze Medal Procedures
    - i. Local Chapters
      1. The local chapters should have freedom in their selection process
    - ii. Grand Chapter
6. **By-Laws** – copies of ByLaws will be printed and 1 copy will be set at each table
  7. **New Business** (All)
    - a. Documents and Information on Website need to be updated and revised
    - b. .

**Meeting Adjourned at 1:44 pm**